



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

**Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies**

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AGENDA ITEM 6b
TAC Meeting
March 5, 2026

DATE: February 25, 2026
TO: Technical Advisory Committee (TAC)
FROM: Brendan Byrd, Executive Director
SUBJECT: **McKinleyville Community Services District (MCSD) Request for Membership on the Technical Advisory Committee (TAC)**

REVISED STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Letter from MCSD dated February 3, 2026
- Letters of Support
- TAC Bylaws
- November 14, 2013 Board Staff Report
- **September 18, 2014, Board Staff Report**

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Direct staff as necessary or consider making the motion, "I move that the TAC recommend that the HCAOG Board **approve/deny** the request for TAC membership from the McKinleyville Community Services District."

Staff Summary:

Patrick Kaspari, the General Manager of the McKinleyville Community Services District (MCSD, District), submitted a letter to HCAOG on February 3rd, 2026, requesting that the district be granted a seat on HCAOG's Technical Advisory Committee. In their request MSCD cites McKinleyville's circumstance as the largest unincorporated community in the county, the rapid growth of the community, and how much the community's transportation network affects the operations of the district. The full request letter is included as an attachment to this staff report for reference, and Mr. Kaspari will attend the meeting to further make the District's case and answer any questions that the TAC may have. Also included as attachments are a number of additional support letters

HCAOG has received, including ones from 5th District Supervisor Steve Madrone, Arcata Fire District, Life Plan Humboldt, Humboldt Community Services District, the McKinleyville Municipal Advisory Committee and the McKinleyville Chamber of Commerce.

This is not the first time that HCAOG has been asked to consider adding MCSD as a member of the TAC. In 2013 a similar request was brought before the TAC and the Board, both of which chose to deny the district's membership request. Reason cited in the 2013 process included:

- HCAOG is a Transportation Planning Agency and MCSD does not have public road maintenance responsibilities
- No funds will be allocated directly to MCSD, but rather through the county
- If made a voting member, the addition of MCSD could skew the vote on where resources go

The full Board staff report from 2013, including the full list of the TAC's comments, are included as an attachment. **One condition of the Board's decision in 2013 was that staff from MCSD continue to attend meetings of the TAC for another year, in an effort to better identify and convey how the CSD could best serve or advise HCAOG. In September of 2014, the request for MCSD TAC membership came back to the TAC, and the TAC recommended by split decision that the Board consider amending the TAC bylaws to allow for one seat on the TAC for special districts, of which initially would have been assigned to MCSD. This TAC recommendation was brought forward to the HCAOG Board at their meeting on September 18, 2014, and the Board voted to deny the request. The Board staff report referencing this process is included as an attachment.**

HCAOG staff will note that many of those original circumstances cited remain unchanged in 2026 (to staff's knowledge), including most notably the lack of receipt of direct funding. One circumstance that has changed since 2013 is the redefinition of TAC member voting rights. In 2023 the TAC and Board approved a modification of the Bylaws to include advisory memberships for TAC members with routine attendance issues. One option the TAC or Board could consider in this case is to explore expansion of TAC advisory memberships for other circumstances, not just attendance issues. For informational purposes, the current TAC Bylaws are included for reference.

Staff are asking that the TAC discuss the current request by MCSD for TAC membership and provide a recommendation for the HCAOG Board to consider. Staff plan to take this item in front of the HCAOG Board for their consideration at the March 19th meeting.