



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 7a
HCAOG Board Meeting
August 21, 2025

DATE: August 13, 2025
TO: HCAOG Board of Directors
FROM: Brendan Byrd, Executive Director
SUBJECT: **FY 2025-26 Overall Work Program (OWP) & Budget Amendment #1**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Budget Summary Review and Spreadsheet
- Draft FY 2025-26 OWP & Budget Amendment #1
- Resolution 25-21

Staff

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:
"I move that the PAC recommends that the HCAOG Board adopt Resolution 25-21 approving the FY 2025-26 OWP & Budget Amendment #1."

Summary:

Annually, Regional Transportation Planning Agencies are required to develop and submit an Overall Work Program (OWP). HCAOG's OWP & Budget outline regional transportation planning activities to be accomplished between July 1 and June 30 of the state fiscal year with a focus on its transportation goals and objectives. The OWP is intended to provide a comprehensive overview of transportation planning and regionally significant activities.

The California Department of Transportation (Caltrans) requests an amendment to the OWP if funding, schedules, work products, or other items change. When an amendment is submitted, Caltrans requires an Overall Work Program Amendment (OWPA) form be included showing correct funding.

Amendment 1 includes the addition of a Safe and Sustainable Transportation Planning Grant for the Loleta Safe Routes to School and Connectivity to Tribal Lands project. This project will address the significant challenges to safe, sustainable, and active transportation in the greater community of Loleta, which includes two Native American Tribes and Loleta Elementary School. HCAOG is partnering with the nonprofit Redwood Community Action Agency (RCAA), the Wiyot Tribe, the Bear River Band of the Rohnerville Rancheria, Humboldt County Public Works, Caltrans, and the diverse community members of Loleta to develop 30% design plans that focus on multimodal transportation safety improvements from Loleta Elementary School to Loleta's Main Street, as well as produce two Tribally-informed multimodal needs assessments and concept plans focused on enhancing transportation safety between tribal lands and Loleta Elementary/Main Street.

The total budget is being revised from \$4,615,491 to \$4,925,491 an increase of \$310,000, which includes all of the grant funding provided for the project. HCAOG is providing \$16,800 staff-time match, which is currently budgeted using existing LTF and RPA funds available in the 2025-26 OWP. Staff will note that it is not anticipated at the full HCAOG match budget will be used this fiscal year.

With this budget amendment the Board will be considering adopting Resolution 25-21. This resolution is required in order to be able to accept the grant funds from Caltrans, and it is due to them no later than early September.

If approved, staff will continue to work with our project partners to get this project underway. The first steps for HCAOG staff will be to initiate the consultant procurement phase, to get the consultant on board that will be completing most of the work. Project work is anticipated to begin late in 2025, when the schools in Loleta are back in session.

The Draft 2025 OWP and Budget Amendment #1 was recommended for approval by the TAC at the August 7, 2025, meeting.