



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 4c
SSTAC Meeting
August 6, 2025

DATE: July 28, 2025
TO: Social Services Transportation Advisory Council (SSTAC)
FROM: Brendan Byrd, Executive Director
SUBJECT: **2025 Title VI Program and Limited English Proficiency (LEP) Plan**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Draft 2025 Title VI Program and LEP Plan
- Resolution 25-19

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:

“The SSTAC recommends the HCAOG Board adopt Resolution 25-19 approving the 2025 Title VI Program and Limited English Proficiency Plan.”

Staff Summary:

Title VI of the Civil Rights Act of 1964 is a federal statute that provides that no person shall, on grounds of race, color, or national origin, including matters relating to language access for Limited English Proficiency (LEP), be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Title VI allows persons alleging discrimination by recipients of federal funds to file administrative complaints with federal agencies that provide financial assistance.

The Title VI Program and LEP Plan demonstrates how the recipient is complying with Title VI requirements. As a subrecipient of federal funds, HCAOG must submit a Title VI Program update every three years to the primary recipient, the California Department of Transportation (Caltrans), from whom HCAOG receives funding. Caltrans includes this document in their Title VI Program submission to the Federal Transit Administration (FTA).

HCAOG has monitored and updated the Title VI Program and complied with the LEP Plan components as described in the list below. A redline copy of the plans are also included in full as an attachment to the staff report.

- Added sections regarding assurances and data collection and analysis (page 2)
- Added both English and Spanish complaint forms into the document (pages 7-12)
- Updated the current Humboldt County population and data (page 16)
- Updated the current LEP population in HCAOG's service area (page 17)
- Minor changes to the Staff Training section (page 20)
- Update the SSTAC Race and Ethnicity Survey results (Attachment A)

Each Title VI Plan submittal is considered new (rather than an update to the previous plan) and includes among all other requirements, HCAOG's Public Participation Plan (PPP) as Appendix B. The PPP updated is included as a subsequent agenda item.

The 2025 Title VI Program and LEP Plan is provided to the SSTAC for review and consideration of a recommendation to the HCAOG Board for adoption. Any recommendations made by the SSTAC today will be presented at the TAC meeting on August 7th, 2025.