



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 4d
SSTAC Meeting
August 6, 2025

DATE: July 29, 2025
TO: Social Services Transportation Advisory Council (SSTAC)
FROM: Brendan Byrd, Executive Director
SUBJECT: **Draft 2025 Public Participation Plan Update**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- Draft 2025 Public Participation Plan
- Resolution 25-20

Staff's Recommended Action:

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:

“The SSTAC recommends the HCAOG Board adopt Resolution 25-20 approving the 2025 Public Participation Plan.”

Staff Summary:

The Public Participation Plan (PPP) has been prepared in accordance with the California Department of Transportation (Caltrans) requirements that each Regional Transportation Planning Agency have a documented public involvement process consistent with Title 23 CFR 450.210(a).

The PPP's purpose is to ensure that HCAOG utilizes effective means of providing information and receiving public input on transportation planning decisions from low income, minority and LEP populations, as required by Title VI. Similar to HCAOG's Title VI Plan, the PPP is updated every three years. The PPP informs the public and other stakeholders about HCAOG's public

participation process, how the public can receive information from HCAOG and provide input into regional planning, and also serves as a directive to HCAOG staff to carry out public participation activities.

A redlined copy of the PPP is included as an attachment to the staff report, and specific notable changes are summarized below:

- Updated Humboldt County Population (page 2)
- Updated SSTAC meeting frequency (page 6)
- Updated government codes related to teleconferencing and meeting formats that were largely used during the COVID-19 pandemic (pages 8-9)
- Updated contact info for submitting comments on plans (page 14)
- Updated website and website accessibility information (pages 14-15)
- Updated social media information (page 15)
- Updated information on delivery of hard copies off-site and file copies (page 16-17)
- Updated table of Public Outreach efforts (pages 18-19)
- Added a conclusion to the end of the plan (pages 21-22)

The SSTAC is being asked to recommend the HCAOG Board adopt Resolution 25-20 approving the 2025 Public Participation Plan. Any recommendations made by the SSTAC today will be presented at the TAC meeting on August 7th, 2025.