



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
611 I Street, Suite B  
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**BOARD OF DIRECTORS**  
**MEETING RECORD**

Regular Meeting  
October 21, 2021, 4:00 p.m.  
Conducted via Zoom Video Communications  
(in accordance with Executive Order N-29-20)

**Present:**

Councilmember Mike Johnson (Chair)	City of Fortuna
Supervisor Virginia Bass	County of Humboldt
Mayor Adelene Jones	City of Blue Lake
Councilmember Kim Bergel (Alternate)	City of Eureka
Mayor Stacy Atkins-Salazar	City of Arcata
Councilmember Jack West	City of Trinidad
Mayor Don Hindley	City of Ferndale

**Policy Advisory Committee Members:**

Tatiana Ahlstrand	Caltrans District 1
Natalie Arroyo	Humboldt Transit Authority

**Staff:**

Beth Burks	Executive Director
Debbie Egger	Fiscal Administrative Officer
Oona Smith	Senior Regional Planner
Stevie Luther	Associate Regional Planner

**Absent:**

Councilmember Gordon Johnson	City of Rio Dell
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**1. Call to Order/Roll Call**

Chair Mike Johnson called the meeting to order at 4 p.m., Fiscal Administrative Officer Debbie Egger called roll for attendance.

**2. Senate Bill 361 Findings to Allow Remote Meetings for HCAOG Board and Advisory Bodies [Resolution 21-24]**

Executive Director Burk presented the item. Through the adoption of Resolution 21-24 the HCAOG Board and legislative bodies of HCAOG will continue meeting virtually based on the current state of emergency. The adoption of AB 361 authorizes local agencies to continue teleconferencing so long as the certain findings presented in Resolution 21-24 can be made.

**Motion was made** (Jones/Bass) to recommend that the HCAOG Board adopt Resolution 21-24 approving required findings to allow virtual meetings to continue.

**Motion passed unanimously.**

**3. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**

The PAC convened to include representation from Caltrans and the Humboldt Transit Authority (HTA) Board for items specific to transportation.

**4. Presentation - Caltrans Report on the 101 Eureka-Arcata Corridor**

Caltrans Project Manager Jeff Pimentel provided an update on the Eureka Arcata 101 Corridor. The geotechnical drilling is currently taking place in the corridor and construction is estimated to start in the Fall of 2022. New plans should be complete by February or March of 2022. Caltrans will likely need a time extension for the fund allocation request. The project is estimated to be a three-year project with the goal to be complete by end of 2025, possibly 2026.

**5. Public Participation on Non-Agenda Items**

There was no public participation on non-agenda items.

**6. Approval of the Meeting Record**

**Motion was made** (Jones/Arroyo) to approve the September 21, 2021, meeting record as presented.

**Motion carried unanimously**

**7. Consent Calendar**

**Motion was made** (Bass/West) to approve the following consent items:

- a. FY 2021-22 Overall Work Program & Budget Amendment #1 [Resolution 21-25]
- b. Support Letter for the City of Eureka Bike Plan Sustainable Communities Planning Grant Application

**Motion carried unanimously.**

**8. Items Removed from the Consent Calendar**

No items were removed from the consent calendar.

**9. PAC Action Items**

**a. Revised Social Service Transportation Advisory Council (SSTAC) Bylaws and Attachment A SSTAC Membership Code of Conduct Agreement**

Stevie Luther presented the item noting edits to the SSTAC Bylaws and the request to include a Code of Conduct Agreement in order to have a shared standard of behavior for all SSTAC committee members.

**Motion was made** (Atkins-Salazar/Hindley) to recommend that the HCAOG Board approve the revisions to the SSTAC Bylaws and include Attachment A SSTAC Membership Code of Conduct.

**Motion carried unanimously.**

**b. Humboldt County Online Bicycle & Trails Map Application**

Stevie Luther presented the Bike Map App. The application is design to be easily updated to keep current with new trail developments. Next steps will be promoting the App through flyers and business cards.

PAC member Arroyo asked if the Map App has the capability to integrate with Google Maps. Stevie informed the PAC that the map app currently does not have that ability but that could be a next step for a future project.

**Motion was made** (West/Atkins-Salazar) to recommend that the HCAOG Board consider adopting the Humboldt County Online Bicycle & Trails Map and App.

**Motion carried unanimously.**

**c. Service Authority for Freeway Emergency's (SAFE) Draft Strategic Plan**

Stevie Luther presented the SAFE Strategic Plan developed to guide the financial and operational management of the call box system.

**Motion was made** (Bass/West) to recommend that the Board, acting in its capacity as the Service Authority for Freeway Emergency's, approve the SAFE Strategic Plan.

**Motion carried unanimously.**

**d. Authorization to Execute a Standard Agreement between the Humboldt County Service Authority for Freeway Emergencies (SAFE) and the California Highway Patrol (CHP) for Supplemental Patrols on State Routes 36, 96, and 169**

Executive Director Burks presented the item. Even with the installation of call boxes along these routes it is beneficial to continue with the supplemental highway patrols in these rural areas.

**Motion was made** (Arroyo/Atkins-Salazar) to recommend that the HCAOG Board, acting in its capacity as the Service Authority for Freeway Emergency's, adopt Resolution 21-26, authorizing the execution of a Standard Agreement with the California Highway Patrol for supplemental patrols on State Routes 36, 96, and 169.

**Motion carried unanimously.**

**e. Regional Transportation Plan Update: Full Public Draft for Formal 30-day Public Review & Comment Period**

Oona Smith presented the Draft RTP mentioning HCAOG had received a grant to increase the public outreach portion and noted that the draft RTP is in alignment with what has been heard from the public.

Councilmember Bergel reported that Mayor Susan Seaman would like to see projects listed in the RTP tied to outcomes and for the Board to consider including evaluation criteria to rank projects in order for them to align with the RTP goals.

PAC member Arroyo inquired on how HCAOG staff would ensure the relationship between the projects listed and how they move forward with the goals.

Supervisor Bass recommended that the discussion be brought before the Technical Advisory Committee for their input.

Executive Director Burks noted that staff would bring the discussion to the TAC at their November meeting and report back to the Board.

**Public Comment:**

Colin Fiske

Pat Karr

**Motion was made** (Jones/Arroyo) to recommend that the HCAOG Board approve the full public draft of the RTP update, *VROOM 2022-2024*, for the formal final 30-day public review and comment period.

**Amendment to the Motion** was made to include adding a policy to explore developing a ranking system for prioritizing projects in the RTP.

**Motion passed unanimously.**

**10. Reconvening of the HCAOG Board**

**Motion was made** (West/Hindley) to reconvene as the HCAOG Board and approve PAC recommendations.

**Motion carried unanimously.**

**11. HCAOG Staff and PAC Member Reports**

This agenda item is reserved for matters that member of the PAC and staff may wish to present.

**a. HCAOG Executive Director's Report**

Executive Director Burks provided a report on the following:

- UTN process is in progress, please contact Stevie Luther if you have questions.

- Caltrans is offering a Clean California Grant to aid in beautification in local streets and roads, tribal lands, parks, and pathways which includes removal of litter and debris as well as art in public spaces. A call for projects is expected to go out the beginning of December with the applications being due in the beginning of February. HCAOG will provide as much help as possible with grant applications.
- Beth provided an update on the Regional Transportation Improvement Program (RTIP) and projects submitted. The RTIP will be brought before the Board's November meeting.
- Informational report on stats provided by the Eureka Police Department for the supplemental patrols on the 101 Safety Corridor between Eureka and Arcata for September 2021.

**b. Caltrans Reports**

Caltrans PAC member Tatiana Ahlstrand provided a report on the following:

- Caltrans received funding for infrastructure enhancement projects and litter removal, 12 projects of which 7 are in Humboldt County, will be submitted.

**c. PAC Member Reports**

**12. Adjournment**

The meeting adjourned at 5:50p.m.

Respectfully submitted,  
Debbie Egger  
Fiscal Administrative Officer