

## California Department of Transportation

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March 21, 2024

Ms. Elizabeth Burks  
Executive Director  
Humboldt County Association of Governments  
611 I Street, Suite B  
Eureka, CA 95501

Dear Ms. Burks:

Thank you for the opportunity to review the Humboldt County Association of Governments (HCAOG) Draft Overall Work Program (OWP) for Fiscal Year (FY) 2024-25. The California Department of Transportation (Caltrans) has the following comments:

### General Comments

- We thank HCAOG developing a work program that is organized and easy to read.
- We commend HCAOG for providing a good overview of the regional planning context and how the planning process is carried out.
- Attached to this comment letter please find the Information Element for Humboldt County. This is a list of regional transportation planning work that is not directly captured in the Overall Work Program.

### Specific Comments

- Work Element 23 Local Match Contingency is identified in tables *Budget Revenue Summary*, *Budget Summary by Work Element and Funding Source*, and *Direct Costs*, but appears to be missing from other OWP sections. Please revise the OWP to include Work Element 23 in the Table of Contents, Introduction discussion, relevant tables, and to the Work Element section, as applicable.

### **Introduction:**

- Please include and identify in the Final OWP the RTPA boundaries as part of the significant regional characteristics, geography, and demographics of the region (23 CFR 450.312).
- Please include in the Final OWP where the Transportation Improvement Program work is identified in a specific Work Element (23 CFR 450.326).

### **Work Element Specific Comments**

- **Work Element 11 Regional Transportation Plan (RTP) Implementation** Page 42
  - Consider including a method(s) to monitor transportation equity goals by naming some equity objectives and indicators (trends) over time.
- **Work Element 17 TIRCP/HTA Grant (Transit & Intercity Rail Capitol Program)** Page 55
  - The funding table in Work Element 17 does not appear to match the Budget Revenue Summary amount. Please correct the TIRCP Grant (HTA) for consistency purposes.
- **Work Element 20 Humboldt Multimodal & Vibrant Neighborhood Planning** Page 60
  - In the work element, please show the progress made from the previous year's OWP and list the activities completed in the prior year's OWP.
  - Clearly identify which work tasks will be completed over multiple years and detail significant milestones to be accomplished throughout the term of this fiscal year in this work element.
  - Please update the products that are expected to be delivered within FY 24-25 OWP (23 CFR 450.308(c)).
  - Identify the Tasks and Products/Deliverables that will be accomplished in the current FY OWP from the Tasks and Products/ Deliverables that will be accomplished in future OWP(s). This can be accomplished by inserting sub-headings for "current" and "future" work in the narrative.
  - In the work element funding table, please change the fund source to RMRA as identified in the grant award letter.
  - Include the required Local Match for the grant award in the work element funding table.
  - The Work Element budget table is missing the Local Match column for the grant award. Please include the local match funding source in the Work Element budget table.
  - Please add the local match funds to the Budget Revenue Summary (BRS) for Work Element 20.

- **Budget Revenue Sheet: Work Element 23 Local Match Contingency**
  - As noted, HCAOG's OWP is missing Work Element 23, but it is identified in the Budget Revenue Sheet (Budget Summary Table 4) and following tables:
    1. Budget Summary by Work Element and Funding Source (p. 23)
    2. Direct Costs (Table 2, p.73), and
    3. Budget Summary Table/ BRS (p. 75)
  - In the above-listed summary tables, please add "STPG FY 24-25" to the Work Element 23 title to identify the grant type and award year.
  - Please identify where the local match is being used in the OWP. In the BRS (Budget Summary Table), please add a separate column for Work Element 23 to show the grant amount and Local Match. In the column, please identify STPG 24-25 and the RMRA fund grant source.
- **Caltrans SHOPP Planning Project List** Page 70.
  - We suggest deleting the Caltrans SHOPP project list table (located after the Information Element), as this is not required information for the OWP. SHOPP project information and updates are regularly provided to HCAOG in monthly Milestones and quarterly reports.

## Reminders

Final OWP package is due to Caltrans by June 3, 2024. The following items must be included in the final OWP package:

- Response letter acknowledging Caltrans comments on the draft OWP. The response needs to demonstrate where Caltrans comments were addressed within the Final OWP.
- Electronically signed Overall Work Program Agreement (OWPA)
- Budget Revenue Summary (BRS)
- Board Resolution approving the OWP
- Electronically signed Certifications and Assurances
- Final OWP and Appendices

If you have any questions about the comments in this letter or would like to discuss further, please contact Saskia Rymer-Burnett at (707) 684-6889 or by email at [saskia.rymer-burnett@dot.ca.gov](mailto:saskia.rymer-burnett@dot.ca.gov).

Sincerely,

*Tatiana Ahlstrand*

Tatiana Ahlstrand  
Senior Transportation Planner  
Caltrans District 1

c: Brenda Caruso, HQ Office of Regional and Community Planning

## INFORMATION ELEMENT

Per Overall Work Program Guidelines, this Final Work Program includes an Information Element. The purpose of the Information Element is to list transportation planning activities that are being done by other agencies in the region.

<b><u>Title/Product(s)</u></b>	<b><u>Activity Description</u></b>	<b><u>Lead Agency</u></b>	<b><u>Due Date</u></b>
RTPA Outreach and Coordination	Ongoing and consistent project-related communication with RTPAs and local stakeholders.	Caltrans	Ongoing
Regional Planning Handbook	Update of the Regional Planning Handbook that describes the respective regional planning roles and responsibilities of the Caltrans Transportation Planners and RTPAs.	Caltrans HQ	Spring 2025
Multimodal Corridor Plan for SR 255	State Route 255 Multimodal Corridor Management Plan in electronic form. Corridor Planning is a multimodal transportation planning approach that recognizes that transportation needs are based on the complex geographic, demographic, economic, and social characteristics of communities.	Caltrans	August 2024
Multimodal Corridor Plan for SR 36	State Route 36 Multimodal Corridor Management Plan in electronic form. Corridor Planning is a multimodal transportation planning approach that recognizes that transportation needs are based on the complex geographic, demographic, economic, and social characteristics of communities.	Caltrans	Dec 2024
Non-Motorized Data Collection	Regular count schedule in District 1 to collect non-motorized data on a rotating, three-year basis.	Caltrans	Ongoing

Active Transportation Census Design	A plan establishing guidelines, policies, and procedures for implementation of permanent non-motorized count stations for the District.	Caltrans (D1, D12, UC Berkeley)	June 2025
District System Management Plan (DSMP) update	Strategic and policy planning document describing the District's vision for the state highway system, including development, maintenance, and management for a 20-year horizon.	Caltrans	Dec 2024
District System Management Plan (DSMP) Guidelines	Update of the District System Management Plan Guidelines.	Caltrans HQ	Spring 2024
D1 Pedestrian and Bicycle Advisory Committee	A districtwide committee to discuss pedestrian and bicycle activities and needs on the state highway system.	Caltrans	Ongoing
Climate Change Vulnerability and Risk Assessments	Updating the District 1 Climate Change Vulnerability Assessments.	Caltrans HQ	2025
Eureka/Arcata Corridor: Comprehensive Adaption and Implementation Plan (CAIP)	The CAIP is a climate action plan and roadmap to address the impacts of sea level rise on the Eureka/Arcata US 101 corridor, local infrastructure, and communities. It will inform and prioritize project planning and actions based on technical research, scientific analysis, policy review, and community outreach regarding landscape exposure/sensitivity to SLR.	Caltrans	Dec 2025
Eureka/Arcata Corridor CAIP Supplemental	Non-SHOPP Project Initiation Document through the PROTECT Program.	Caltrans	Spring 2024

Native American Tribal Government Coordination (PID) Outreach	Engage with Native American Tribal Governments during Project Initiation Documents (PIDs) on projects.	Caltrans	Ongoing
Grant Opportunity Collaboration	Partnering with RTPAs and local agencies on grant application development.	Caltrans	Ongoing
Strategic Investment Planning	Further strategies to advance state goals and equitably improve the multi-modal transportation.	Caltrans	Ongoing
Eureka/Arcata US 101 Sea Level Rise	Non-SHOPP Project Initiation Document (0M280)	Caltrans	Spring 2024
Annie & Mary Phase II	Non-SHOPP Project Initiation Document (0M270)	Caltrans	Spring 2024
Non-SHOPP PID Nominations FY 25/26	Work with partners to identify non-SHOPP Project Initiation Document (PIDP nominations for FY 25/26.	Caltrans	Winter 2025
Caltrans System Investment Strategy (CSIS)	Caltrans, with partnership collaboration, to finalize the CSIS which establishes Caltrans investment framework with standard methodologies and processes to guide transportation investments decisions through a transparent and collaborative process.	Caltrans HQ	April 2024
Caltrans Public Engagement System (CPES)	CPES will use the <i>PublicInput</i> platform as an online application for receiving comments and interpreting data regarding Caltrans projects and plans. The external site will allow the public to view project details, attend meetings, provide comments, and track project status. The internal site allows Caltrans Districts and HQ staff to collect, store, categorize, track, measure, retrieve, and respond to public comments for Caltrans projects and plans.	Caltrans	Starts May 2024, then ongoing

Trinidad Rancheria Sustainable and Comprehensive Long-Range Transportation Plan	FY 2020/21 Sustainable Transportation Planning grant for an updated, sustainable Long-Range Transportation Plan for the Trinidad Rancheria that integrates their Comprehensive Plan, development standards, multi modal transportation, and links with local and regional planning efforts.	Trinidad Rancheria	Feb 2023. Revised timeframe per Trinidad Rancheria /FHWA
Humboldt Bay Trail Study: Eureka to College of the Redwoods	FY 2021/22 Sustainable Transportation Planning grant for a study of a 3-mile extension of the Humboldt Bay Trail between Eureka and the College of the Redwoods by converting former NCRA railroad along US 101 to a Class 1 bike path with Complete Streets design. Grant time extension expected.	Humboldt County	March 2024. Grant time extension approved to Nov 30, 2024
City of Eureka Bike Plan 2022	FY 2022/23 Sustainable Transportation Planning grant to develop a citywide bike plan for the city of Eureka. The Plan aims to develop a cohesive and connected multimodal network throughout the city to encourage mode shift, improve safe access to bikeways and walkways, and connects bicyclists to transit services.	City of Eureka	April 2025
South Arcata Multi-Modal Safety Improvement Plan (SAMSIP)	FY 2023/24 Sustainable Transportation Planning grant to create a plan for a safe, multimodal pathway and route along the SR 255/US Highway 101 interchange between south/downtown Arcata and the Sunnybrae neighborhood.	City of Arcata	April 2026

“Provide a safe and reliable transportation network that serves all people and respects the environment”