

Appendix A: RTP Checklist

Regional Transportation Plan Checklist for RTPAs (Revised November 2023)

(To be completed electronically in Microsoft Word format by the RTPA and submitted along with the draft and final RTP to Caltrans)

Name of RTPA: Humboldt County Association of Governments

Date Draft RTP Completed: 11/20/2025

RTP Adoption Date: Not yet adopted, anticipated 2/19/2026

What is the Certification Date of the Environmental Document (ED)? FEIR adopted 7/2014 (SCH# 2013102063), anticipated adopt of addendum 2/19/2026

Is the ED located in the RTP or is it a separate document? Included as Appendix C

By completing this checklist, the RTPA verifies the RTP addresses all of the following required information within the RTP, where applicable.

Regional Transportation Plan Contents

General

1. Does the RTP address no less than a 20-year planning horizon? (23 CFR 450.324(a))
2. Does the RTP include both long-range and short-range strategies/actions? (23 CFR 450.324(b) "Should" for RTPAs)
3. Does the RTP address issues specified in the policy, action and financial elements identified in California GC Section 65080?
4. Does the RTP include Project Intent i.e., Plan Level Purpose and Need Statements?

Yes/No/N/A	Page #
Yes	1-1
Yes	2-14 to 2-20, 7-13 to 7-24
Yes	All Chapters
Yes	1-1 to 1-6

Consultation/Cooperation

Yes/No/N/A	Page #
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1.	Does the RTP contain a public involvement program that meets the requirements of Title 23, CFR 450.316(a)?	Yes	2-3 to 2-9 and Appendix A
2.	Does the documented public involvement process describe how the RTPA will seek out and consider the needs of those traditionally underserved by the existing transportation system, such as low-income and minority households, who may face challenges accessing employment and other services? (23 CFR 450.210(a)(1)(viii))	Yes	2-3 to 2-9, 9-9, Appendix A
3.	Was a periodic review conducted of the effectiveness of the procedures and strategies contained in the participation plan to ensure a full and open participation process? (23 CFR 450.210(a)(1)(ix))	Yes	
4.	Did the RTPA consult with the appropriate State and local representatives including representatives from environmental and economic communities; airport; transit; freight during the preparation of the RTP? (23 CFR 450.316(b) "Should" for RTPAs)	Yes	2-5 to 2-8, 9-9, Appendix A
5.	Did the RTPA who has federal lands within its jurisdictional boundary involve the federal land management agencies during the preparation of the RTP? (23 CFR 450.216(j))	Yes	Appendix A
6.	Where does the RTP specify that the appropriate State and local agencies responsible for land use, natural resources, environmental protection, conservation, and historic preservation consulted? (23 CFR part 450.216(j))	Yes	Appendix A
7.	Did the RTP include a comparison with the California State Wildlife Action Plan and (if available) inventories of natural and historic resources? (23 CFR part 450.216(j))	Yes	1-8 to 1-9
8.	Did the RTPA who has a federally recognized Native American Tribal Government(s) and/or historical and sacred sites or subsistence resources of these Tribal Governments within its jurisdictional boundary address tribal concerns in the RTP and develop the RTP in consultation with the Tribal Government(s)? (23 CFR part 450.216(i))	Yes	Chapter 4
9.	Does the RTP address how the public and various specified groups were given a reasonable opportunity to comment on the plan using the public involvement process developed under 23 CFR part 450.210(a)? (23 CFR 450.210(a)(1)(iii))	Yes	2-3 to 2-9
10.	Does the RTP contain a discussion describing the private sector involvement efforts that were used during the development of the plan? (23 CFR part 450.210(a))	Yes	2-5, will be in Appendix A

11. Is the RTP coordinated and consistent with the Public Transit-Human Services Transportation Plan? (23 CFR part 450.208(h))
12. Were the draft and adopted RTP posted on the Internet? (23 CFR part 450.216(o))
13. If the RTPA made the election allowed by GC 65080(b)(2)(M) to change the RTP update schedule (from 5 to 4 years) and change the local government Housing Element update schedule (from 5 to 8 years), was the RTP adopted on the estimated date required to be provided in writing to State Department of Housing and Community Development pursuant to GC 65588(e)(5) to align the Regional Housing Need Allocation planning period established from the estimated RTP adoption date with the local government Housing Element planning period established from the actual RTP adoption date?

Yes	Chapter 9
Yes	Hcaog.net
Yes	Adopted on 12/16/21

Modal Discussion

1. Does the RTP discuss intermodal and connectivity issues?
2. Does the RTP include a discussion of highways?
3. Does the RTP include a discussion of mass transportation?
4. Does the RTP include a discussion of the regional airport system?
5. Does the RTP include a discussion of regional pedestrian needs?
6. Does the RTP include a discussion of regional bicycle needs?
7. Does the RTP address the California Coastal Trail? (GC 65080.1) (For RTPAs located along the coast only)
8. Does the RTP include a discussion of rail transportation?
9. Does the RTP include a discussion of maritime transportation (if applicable)?
10. Does the RTP include a discussion of goods movement?

Yes/No/N/A	Page #
Yes	Chapter 11
Yes	11-1 to 11-3, and 11-10 to 11-21
Yes	Chapter 9
Yes	Chapter 10, and 11-9
Yes	Chapter 7
Yes	7-6 to 7-7
Yes	8-1 to 8-2
Yes	11-8
Yes	11-3 to 11-7
Yes	Chapter 11

Programming/Operations

1. Is the RTP consistent (to the maximum extent practicable) with the development of the regional ITS architecture? (23 CFR 450.208(g))
2. Does the RTP identify the objective criteria used for measuring the performance of the transportation system?
3. Does the RTP contain a list of un-constrained projects?

Yes/No / N/A	Page #
Yes	5-3
Yes	2-15 to 2-20, 5-9, 7-24 to 7-25, 9-14 to 9-15, 10-25 to 10-26, 11-20 to 11-21
Yes	7-14 to 7-23, 9-12 to 9-13, 10-22 to 10-24, and 11-19

Financial

1. Does the RTP include a financial plan that meets the requirements identified in 23 CFR part 450.322(f)(11) ("Should" for RTPAs)?
2. Does the RTP contain a consistency statement between the first 4 years of the fund estimate and the 4-year STIP fund estimate? (GC 65080(b)(4)(A))
3. Do the projected revenues in the RTP reflect Fiscal Constraint? (GC 65080(b)(4)(A))
4. Does the RTP contain a list of financially constrained projects? Any regionally significant projects should be identified. (GC 65080(4)(A))
5. Do the cost estimates for implementing the projects identified in the RTP reflect "year of expenditure dollars" to reflect inflation rates? (23 CFR part 450.324(f)(11)(iv)) ("Should" for RTPAs)
6. After 12/11/07, Does the RTP contain estimates of costs and revenue sources that are reasonably expected to be available to operate and maintain the freeways, highway and transit within the region? (65080(b)(4)(A) (23 CFR 450.324(f)(11)(i))

Yes	12-8 to 12-11
Yes	1-6
Yes	12-8 to 12-11
Yes	7-14 to 7-23, 9-12 to 9-13, 10-22 to 10-24, and 11-19
Yes	12-9
Yes	12-1 to 12-11

7. Does the RTP contain a statement regarding consistency between the projects in the RTP and the ITIP? (2016 STIP Guidelines Section 33)

Yes	1-6
Yes	1-6

8. Does the RTP contain a statement regarding consistency between the projects in the RTP and the RTIP? (2016 STIP Guidelines Section 19)

Environmental

1. Did the RTPA prepare an EIR or a program EIR for the RTP in accordance with CEQA guidelines?

Yes/No / N/A	Page #
Yes	Addendum to 2014 FEIR
N/A	
Yes	1-8 to 1-9
Yes	MMRP
No	FIN
N/A	

2. Does the RTP contain a list of projects specifically identified as TCMs, if applicable?

3. Does the RTP specify mitigation activities? (23 CFR part 450.324(f)(10))

4. Where does the EIR address mitigation activities?

5. Did the RTPA prepare a Negative Declaration or a Mitigated Negative Declaration for the RTP in accordance with CEQA guidelines?

6. Does the RTP specify the TCMs to be implemented in the region? (federal nonattainment and maintenance areas only)

I have reviewed the above information and certify that it is correct and complete.

(Must be signed by RTPA Executive Director or designated representative)

_____ Date

_____ Print Name

_____ Title