

## **ATTACHMENT E**

### **FTA-FUNDED FEDERAL REQUIREMENTS**

This Contract is funded in whole or in part with federal funds through the U.S. Department of Transportation: Federal Transit Administration (FTA), under the FTA Section 5304 (49 USC §5304—Statewide Planning). The following terms and conditions are incorporated and shall be binding upon the Consultant and any subcontractors.

Federal-Aid Participation: The Humboldt Partnering Assets and Authorities for Comprehensive Transit (PAACT) project is funded from a grant awarded by the California Department of Transportation's (Caltrans's) FY 2024-25 Sustainable Transportation Planning Grant Program, Strategic Partnerships-Transit grant. The Strategic Partnerships-Transit grants are financed with Federal funds (FTA Section 5304). All work must comply with applicable federal laws, regulations, and guidance.

The program guide, "Sustainable Transportation Planning Grant Program, Fiscal Year 2024-25 Grant Application Guide: Sustainable Communities, Climate Adaptation, and Strategic Partnerships" (California Department of Transportation—Division of Transportation Planning), includes the following requirements for federally funded Strategic Partnerships and Strategic Partnerships-Transit grants. While HCAOG is responsible for submitting all required reports to Caltrans, the Consultant and subcontractors shall be required to comply with applicable federal regulations so as not to individually or directly cause HCAOG to be in non-compliance.

#### **6.6 Non-Discrimination Requirements**

##### **Title VI Non-Discrimination Requirement**

The FHWA and the FTA each have requirements that recipients of Metropolitan Planning federal funds must demonstrate continued compliance with Title VI. Compliance with Title VI includes conducting meetings in a fair and reasonable manner that are open to all members of a community. Compliance reflects not only the law but is also a good policy that builds the kind of trust and information sharing upon which successful planning is done. Even where a city or county may not be receiving federal funding for transportation, the Civil Rights Restoration Act of 1987 also obligates that a city or county comply with Title VI, if it receives any other federal funding for any program. Refer to the Caltrans Title VI website<sup>18</sup> for more information.

##### **Disadvantaged Business Enterprises**

Successful grant applicants are expected to market contracting opportunities to all small businesses, including DBEs and Disabled Veteran Business Enterprises.

Grant recipients of federal funds are required to report any contracting opportunities that may involve DBE participation. DBE reporting is required twice a year: April 1 and October 1. For details about DBE requirements, visit the Office of Regional Planning website.<sup>19</sup>

#### **6.7 Final Product**

All final reports funded through the Sustainable Transportation Planning Grant Program shall credit the FHWA, FTA, or Caltrans' financial participation on the cover or title page. An Americans with Disabilities Act of 1994 (ADA)-accessible electronic copy of all final reports shall be forwarded to the Caltrans district office responsible for the administration and

oversight of the grant. There are resources to assist with development of ADA compliant documents.<sup>20</sup>

Any technologies or inventions that may result from the use of these grants are in the public domain and may not be copyrighted, sold, or used exclusively by any business, organization, or agency. Caltrans reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use and to authorize others to use for public purposes.

Applicants should thoughtfully develop the project title. Once a Caltrans grant agreement is executed, changes to the original grant project title are not allowed. Grantees may use an "Also Known As" (AKA), but both the AKA and the original title must be included in the final product.

Grantees must submit their final product with the final RFR to Caltrans for approval and reimbursement. Grantees will not be reimbursed for activities that are not completed, and the activity budget must be left unexpended.

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<sup>18</sup> Caltrans, Title IV of the Civil Rights Act of 1964, 2020, <https://dot.ca.gov/programs/civil-rights/title-vi>

<sup>19</sup> Office of Regional Planning, Disadvantaged Business Enterprise, <https://dot.ca.gov/programs/civil-rights/dbe>

<sup>20</sup> State of California Accessibility Website: <https://www.ca.gov/accessibility/>  
California Department of Rehabilitation Accessibility Website: <https://www.dor.ca.gov/Home/Accessibility>  
MS Office Support Video: <https://support.office.com/en-us/article/video-check-the-accessibility-of-your-document-9d660cba-1fcd-45ad-a9d1-c4f4b5eb5b7d>