



## Humboldt County Association of Governments Facility Accessibility Checklist

This checklist is designed to help evaluate whether HCAOG facilities are accessible to individuals with disabilities, in compliance with the Americans with Disabilities Act (ADA) Title II and Section 504 of the Rehabilitation Act. It can be used for annual self-evaluations, inspections before public events, or in response to accommodation requests.

<b>1. Parking &amp; Exterior Access</b>	Yes	No
Accessible parking spaces provided (minimum number per ADA standards)	X	
Van-accessible space(s) with proper signage	X	
Accessible route from parking to entrance is firm, stable, and slip resistant	X	
Curb ramps are provided where needed, with detectable warnings	X	
Route is free of obstacles and at least 36 inches wide	X	
<b>2. Building Entrance</b>		
Main entrance is accessible, or directional signage to accessible entrance is posted	X	
Door hardware operable with one hand and without tight grasping/twisting	X	
Door width at least 32 inches clear	X	
Thresholds 1/2 inch or less, beveled if over 1/4 inch	X	
Automatic door opener or low-resistance door	X	
<b>3. Interior Routes</b>		
Hallways and routes at least 36 inches wide	X	
Floors are firm, stable, and slip resistant	X	
Routes free of protruding objects that reduce clearance below 80 inches	X	

Signage includes tactile/Braille for permanent rooms and spaces		X
<b>4. Meeting &amp; Service Areas</b>		
Seating areas include wheelchair spaces with companion seating	X	
Service counters at accessible height (max 36 inches)		X
Assistive listening systems are available for public meetings	X	
Lighting adequate for lip-reading and visibility	X	
Accessible restrooms located near meeting areas	X	
<b>5. Restrooms</b>		
At least one accessible restroom per floor	X	
Doorways at least 32 inches wide	X	
Clear floor space for wheelchair turning (60-inch diameter circle)	X	
Grab bars at toilets installed per ADA standards	X	
Accessible sinks with knee clearance and insulated pipes	X	
Faucets operable with one hand and without tight grasping/twisting	X	
<b>6. Communication Access</b>		
Posted signage includes high contrast and large print		X
Information available in alternate formats upon request	X	
TTY or California Relay Service information provided for phone contacts	X	
Visual notification systems for alarms		X
Staff trained in assisting individuals with disabilities	X	
<b>7. Emergency Egress</b>		
Accessible emergency exits provided	X	
Visual and audible fire alarms		X
Evacuation plan includes procedures for assisting individuals with disabilities	X	