



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS  
Regional Transportation Planning Agency  
Humboldt County Local Transportation Authority  
Service Authority for Freeway Emergencies**

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**BOARD OF DIRECTORS  
MEETING RECORD**

December 12, 2024, 5:00 p.m.  
Eureka City Hall, Council Chambers  
531 K Street, Eureka CA 95501

**Present:**

Mayor Mike Johnson (Chair)  
Councilmember Kat Napier  
Councilmember Skip Jorgensen  
Mayor Cheryl Kelly  
Supervisor Steve Madrone  
Mayor Kim Bergel  
Councilmember Robert Orr  
Councilmember Stacy Atkins-Salazar

City of Fortuna  
City of Blue Lake  
City of Ferndale  
City of Trinidad  
County of Humboldt  
City of Eureka  
City of Rio Dell  
City of Arcata

**Policy Advisory Committee Members:**

Natalie Arroyo  
Tatiana Ahlstrand

Humboldt Transit Authority  
Caltrans

**Absent:**

None

**Staff:**

Beth Burks  
Amy Eberwein  
Michelle Nielsen

Executive Director  
Administrative Services Officer  
Contract Planner

**1. Call to Order**

Chair Mike Johnson called the meeting of December 12, 2024, to order at 5:00 p.m.

**2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**

The PAC convened to include representatives from Caltrans and Humboldt Transit Authority.

**3. Public Comment on Non-Agenda Items**

- Joanne McGarry discussed the importance of using full names rather than acronyms
- Colin Fiske thanked Beth Burks for her work with HCAOG

#### **4. Presentations**

##### **a. Unmet Transit Needs (UTN) Public Hearing**

Planwest Partners Consultant Michelle Nielsen presented an update on transit and an overview of the UTN process. The hearing was opened for public comment.

**Public comment:** Natalie Arroyo, Joanne McGarry, Colin Fiske

##### **b. Proclamation for Councilmember Jack West**

The Board presented a proclamation to celebrate Jack West for his 12 years of dedicated service to the HCAOG Board. Jack provided input on ways he hopes that HCAOG will continue to work to improve our local trails.

#### **5. Consent Calendar**

**Motion was made** (Bergel/Jorgensen) to approve the following consent items:

##### **a. Approval of Meeting Records**

- October 17, 2024
- November 21, 2024

##### **b. City of Ferndale FY 2024-25 Local Transportation Fund (LTF) Claim**

Adoption of Resolution 24-21 approving the City of Ferndale's LTF claim in the amount of \$52,686 for FY 2024-25.

**Motion carried unanimously.**

#### **6. Items Removed from Consent Calendar – None**

#### **7. PAC Action Items**

##### **a. FY 2024-25 Overall Work Program (OWP) & Budget Amendment #2**

**Motion was made** (Arroyo/Madrone) to adopt Resolution 24-22 approving the FY 2024-25 OWP & Budget Amendment #2, direct staff to enter into an employment agreement with Debbie Egger and appoint her as Interim Executive Director beginning December 21, 2024.

#### **8. Discussion Items**

##### **a. Proposed Approach to the Regional Climate Action Plan (RCAP) Committee and Program Manager Position for FY 25-26**

Executive Director Beth Burks provided information on HCAOG's potential approach to hosting the Regional Climate Action Plan Committee and Program Manager Position including workflow and budget. The board asked questions and provided staff with direction.

**Public Comment:** Joanne McGarry, Colin Fiske

##### **b. 2024 Year End Highlights**

Executive Director Beth Burks presented the 2024 Year End Highlights of HCAOG's projects and programs during 2024.

#### **9. Reconvening of the HCAOG Board**

**Motion was made** (Madrone/Bergel) to reconvene as the HCAOG Board and approve the PAC recommendations.

**Motion carried unanimously.**

## **10. Board Action Items**

### **a. Coast Central Credit Union**

**Motion was made** (Atkins-Salazar/Jorgensen) to authorize the HCAOG Interim Executive Director, Debbie Egger, effective December 21, 2024, as the primary signatory on all Coast Central Credit Union accounts and to authorize the closing of Elizabeth Burks business credit card and to transfer the available credit of that card to Amy Eberwein's business credit card.

**Motion carried unanimously.**

## **11. HCAOG Staff and Board/PAC Member Reports**

### **a. HCAOG Executive Director's Report**

- There are upcoming community workshops for Safe Routes to School for Fuente Nueva School in Arcata.
- The December TAC meeting was cancelled due to the earthquake that occurred earlier in the month.
- Gave thanks to the PAC and staff for their work.

### **b. Caltrans Report**

- Tatiana Ahlstrand discussed the progress of the Indianola Undercrossing Project. The Caltrans Milestones reports that used to be available each month will now be provided on a quarterly basis.

### **c. Board/PAC Member Reports**

- Chair Johnson and Supervisor Madrone gave thanks to Beth Burks for her work with HCAOG over the past four years. Councilmember Atkins-Salazar presented Beth with a gift and card from the Board to celebrate her last board meeting with HCAOG.
- Natalie Arroyo discussed Humboldt Transit Authority updates including temporary hydrogen fueling solutions, the North State Express promotion, and the North State Transit Symposium which will take place in July.
- Councilmember Jorgensen discussed a recent Caltrans public engagement meeting. There will be more of those meetings in the future.

## **12. Closed Session**

### **a. Closed Session: Executive Director Recruitment**

The Board moved into closed session to discuss updates on the Executive Director Recruitment process.

### **b. Closed Session: Reports**

There were no actions to report.

## **Adjournment**

The meeting was adjourned at 6:50 p.m.