



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
611 I Street, Suite B  
Eureka, CA 95501  
(707) 444-8208  
www.hcaog.net

**BOARD OF DIRECTORS**  
**AGENDA**

**Regular Meeting**  
**April 17, 2025, 4:30 p.m.**  
**Eureka City Hall, Council Chambers**  
**531 K Street, Eureka, CA 95501**

**Public participation:**

The Eureka City Council Chambers is open to the public. If you cannot attend in person and would like to speak on an agenda item, you can access the meeting remotely:

**Link to join Zoom Meeting**  
<https://us02web.zoom.us/j/85085257970>  
**Zoom ID**  
**850 8525 7970**  
**Phone: 1-669-900-6833**

The meeting can be viewed through Access Humboldt's website at <https://www.accesshumboldt.net/>. Optimum Channels 10, 11 & 12 or Access Humboldt's **YouTube Channel** at <https://www.youtube.com/user/accesshumboldt/live>

**Land Acknowledgement:**

HCAOG conducts our work for the benefit of the entire Humboldt County region. The region now known as Humboldt County includes the unceded traditional territories and current homelands of several indigenous nations including the Karuk, Hupa, Wiyot, Yurok, Tsugwe, Chilula, Chimariko, Lassik, Mattole, Nongatl, Sinkyone, Wailaki, and Whilkut people. Today we work and reside on these lands with respect for the tribes who have been here for millennia, their elders both past and present, as well as future generations.

**Zoom Public Comment:**

For phone in public comments please call the phone number listed above and enter ID when prompted. When it is time for public comment on the item you wish to speak on, press star (\*)9 on your phone – this will raise your hand. The Clerk will unmute your phone. You will hear a prompt that will indicate your phone is unmuted. Please state your name and begin your comment. You will have 3 minutes to comment.

**Public Comment by Email or U.S. Mail:**

Members of the public may provide public comment prior to the meeting by emailing staff at [amy.eberwein@hcaog.net](mailto:amy.eberwein@hcaog.net) or by U.S. mail to Humboldt County Association of Governments 611 I Street, Suite B, Eureka, CA 95501. Please include the agenda item number and meeting date in the subject line of the email or correspondence. Comments received by email or U.S. mail by noon on the date of the meeting will be submitted to the board before the meeting. Comments received after that time will be submitted with the next regular meeting agenda packet.

**1. Call to Order/Roll Call**

- 2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**  
The PAC convenes to include representation from Caltrans and Humboldt Transit Authority (HTA) Board for items specific to transportation.

**3. Public Comment on Non-Agenda Items**

This agenda item is reserved for public comments on matters over which the PAC has jurisdiction but are not on the agenda.

**4. Presentations**

**a. Bike Month Proclamation (encl)**

Senior Regional Planner Oona Smith will provide updates on upcoming events for Bike Month. The Bike Month Proclamation will be read into the record and accepted by Peach Green, Health Education Specialist with Humboldt County Department of Health and Human Services Public Health.

- [Proclamation](#)

**b. Fiscal Year 2023-24 Transportation Development Act (TDA) Fiscal and Compliance Audits**

Keith Borges from the accounting firm Anderson, Lucas, Somerville and Borges will present audit reports for TDA claimants for the fiscal year ending June 30, 2024. The PAC will vote to recommend that the HCAOG Board receive and file the FY 2023-24 TDA Fiscal and Compliance Audits.

- [Staff Report](#)
- [City of Arcata Final Audit Report](#)
- [City of Blue Lake Final Audit Report](#)
- [City of Ferndale Final Audit Report](#)
- [City of Fortuna Final Audit Report](#)
- [City of Rio Dell Final Audit Report](#)
- [City of Trinidad Final Audit Report](#)
- [County of Humboldt Final Audit Report](#)
- [Humboldt Transit Authority Final Audit Report](#)
- [HCAOG RTPA Final Audit Report](#)
- [Management Letter](#)

**5. Consent Calendar**

The PAC will consider approving the following item(s), considered to be routine, with a single motion. Item(s) may be removed from the Consent Calendar and, if removed, will be heard separately.

**a. Approval of Meeting Record (encl)**

- [March 20, 2025](#)

**b. City of Trinidad FY 24-25 Local Transportation Fund (LTF) Claim (encl)**

Adopt Resolution 25-08 approving the City of Trinidad's FY 24-25 LTF claim in the amount of \$11,298.

- [Staff Report](#)
- [City of Trinidad LTF Claim](#)
- [Resolution 25-08](#)

**c. 2025 Transportation Development Act (TDA) Article 3, Bicycle and Pedestrian 2% Allocation Request (encl)**

Adopt Resolution 25-09 approving the City of Arcata's request in the amount of \$41,468 from the TDA 2% Bicycle and Pedestrian Fund.

- [Staff Report](#)
- [City of Arcata Proposal](#)
- [Resolution 25-09](#)

## 6. Items Removed from Consent Calendar

This agenda item is reserved for items that may be removed from the consent calendar.

## 7. PAC Action Items

### a. FY 2025-26 Unmet Transit Needs (UTN) Report of Findings (encl)

The PAC will consider recommending that the HCAOG Board adopt the FY 2025-26 Unmet Transit Needs Report of Findings with Resolution 25-10 determining that there are unmet transit needs that are reasonable to meet but cannot be funded.

- [Staff Report](#)
- [FY 2025-26 UTN Report of Findings](#)
- [Resolution 25-10](#)

### b. Transit Needs: Humboldt County's Roads/911 Emergency Response Measure O (encl)

The PAC will consider recommending that the HCAOG Board approve the transit portion of Measure O tax funds be made available to transit agencies that meet the same eligibility requirements as the Transportation Development Act State Transit Assistance Funds and provide transit services to the general public with the option to reassess eligibility requirements annually.

- [Staff Report](#)

## 8. Reconvening of the HCAOG Board

By motion, reconvene as the HCAOG Board and approve PAC recommendations.

## 9. Board Action Items

### a. Update Coast Central Credit Union Signatories and Business Credit Card (encl)

The Board will consider authorizing the HCAOG Executive Director, Brendan Byrd, effective April 28, 2025, as the primary signatory on all Coast Central Credit Union accounts and authorizing the opening of a Coast Central Credit Union business credit card for Brendan Byrd. in the amount of \$10,000.

- [Staff Report](#)

## 10. HCAOG Staff and PAC Member Reports

This agenda item is reserved for matters that staff or PAC members may wish to present.

### a. HCAOG Executive Director's Report

### b. Caltrans Reports

### c. PAC and Board Member Reports

## Adjournment

Persons who require special accommodations, accessible seating, or documentation in alternative formats under the Americans with Disabilities Act, or persons who require interpretation services (free of charge) should contact the HCAOG office at (707) 444-8208 at least two days prior to the meeting.

HCAOG Board meeting agenda enclosures are available on HCAOG's website at <https://www.hcaog.net/committee/board-directors>. HCAOG Board meetings are recorded and televised by Access Humboldt and can be viewed on the Access Humboldt or HCAOG websites. Board Members are required to attend in person unless attending via teleconference in accordance with AB 2449.

Las personas que requieren alojamiento especial de acuerdo con el Americans with Disabilities Act, o personas que requieren servicios de interpretación (libre de cargo) deben comunicarse con HCAOG (707) 444-8208 al menos dos días antes de la reunión.

Los documentos adjuntos para esta reunión están disponibles en el sitio web del HCAOG: [www.hcaog.net/committee/board-directors](https://www.hcaog.net/committee/board-directors). Los miembros de la Junta del HCAOG deben asistir en persona a menos que asistan por teleconferencia de conformidad con Proyecto de Ley de la Asamblea (AB 2449). Reuniones de la Junta HCAOG se registran y se televisa por Acceso Humboldt, y se pueden ver en los sitios web de Acceso Humboldt o HCAOG.