



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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**AGENDA ITEM 5b**  
**SSTAC Meeting**  
**October 7, 2026**

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DATE: September 29, 2026  
TO: Social Services Transportation Advisory Council (SSTAC)  
FROM: Stephen Luther, Senior Regional Planner  
SUBJECT: **Advisory Member Removal and Bylaws Update**

### **STAFF REPORT**

#### **Contents:**

- Staff's Recommended Action
- Staff Summary
- 2026 SSTAC Roster with track changes
- 2026 SSTAC Bylaws with track changes

#### **Staff's Recommended Action:**

1. Introduce the item as an action item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motion:  
"I move that the SSTAC recommend that the HCAOG Board remove Jaison Chand and Catherine Sundquist as advisory members of the SSTAC."  
**AND**  
"I move that the SSTAC reinstate voting rights to Krista Paddock."  
**AND**  
"I move that the SSTAC recommend that the HCAOG Board adopt the revised bylaws."

#### **Staff Summary:**

HCAOG staff is recommending two advisory members be removed from the SSTAC roster. Jaison Chand and Catherine Sundquist were both long-standing members of the SSTAC, however they have both moved on from their respective agencies.

Krista Paddock, the Transportation & Parking Services Coordinator at Cal Poly Humboldt, is currently an advisory member but is planning to re-engage with the SSTAC. Staff recommends that voting rights be reinstated for Krista.

Following the two membership actions above, there would no longer be a need for an advisory membership category and HCAOG staff recommends removing that language from the bylaws.

The original purpose of the advisory member status when it was added to the bylaws in March 2024 was to create a non-voting role that wouldn't impact the quorum, allowing people with inconsistent attendance the opportunity to still participate in discussions. In practice, individuals assigned the advisory member status have generally stopped attending the SSTAC altogether. Although this has helped for the purposes of achieving quorum, the role has not been utilized as envisioned.

The following language, which was added to the 2024 SSTAC by-laws section 4.05 – Voting Rights, is now proposed for removal:

“Any non-statutorily required member that misses more than three meetings in a calendar year may have voting rights removed and become an advisory member by vote of the SSTAC. Once a member is an advisory member, they will no longer be counted towards the quorum. Advisory members wanting to have voting rights reinstated may do so by requesting a vote of the SSTAC.”

The SSTAC is being asked to make two motions for a recommendation on these membership changes to the HCAOG Board. A third motion is provided for the SSTAC to recommend the HCAOG Board take action on the bylaws revision.