



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS  
Regional Transportation Planning Agency  
Humboldt County Local Transportation Authority  
Service Authority for Freeway Emergencies**

611 I Street, Suite B  
Eureka, CA 95501  
(707) 444-8208  
www.hcaog.net

**BOARD OF DIRECTORS  
MEETING RECORD**

July 17, 2025, 4:30 p.m.  
Eureka City Hall, Council Chambers  
531 K Street, Eureka, CA 95501

**Present:**

Mayor Mike Johnson (Chair)  
Supervisor Steve Madrone (Vice-Chair)  
Councilmember Kat Napier  
Councilmember Skip Jorgensen  
Mayor Kim Bergel  
Mayor Pro Tem Bryce Kenny  
Councilmember Stacy Atkins-Salazar

City of Fortuna  
County of Humboldt  
City of Blue Lake  
City of Ferndale  
City of Eureka  
City of Trinidad  
City of Arcata

**Policy Advisory Committee Members:**

Natalie Arroyo

Humboldt Transit Authority

**Absent:**

Councilmember Robert Orr  
Tatiana Ahlstrand (PAC Member)

City of Rio Dell  
Caltrans

**Staff:**

Brendan Byrd  
Amy Eberwein

Executive Director  
Administrative Services Officer

**1. Call to Order**

Chair Johnson called the meeting of July 17, 2025, to order at 4:30 p.m.

**2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**

The PAC convened to include representatives from Caltrans and Humboldt Transit Authority.

**3. Public Comment on Non-Agenda Items - None**

**4. Consent Calendar**

**Motion was made** (Madrone/Kenny) to approve the following consent items:

**a. Approval of Meeting Records – June 16, 2025**

**b. City of Ferndale FY 2025-26 Local Transportation Funds Claim**

The PAC recommended that the HCAOG Board approve Resolution 25-15 approving the City of Ferndale's FY 2025-26 LTF claim in the amount of \$51,067.

**c. City of Fortuna FY 2025-26 Local Transportation Funds Claim**

The PAC recommended that the HCAOG Board approve Resolution 25-16 approving the City of Fortuna's FY 2025-26 LTF claim in the amount of \$458,733.

**d. City of Rio Dell FY 2025-26 Local Transportation Funds Claim**

The PAC recommended that the HCAOG Board approve Resolution 25-17 approving the City of Rio Dell's FY 2025-26 LTF claim in the amount of \$122,055.

**Motion was approved unanimously.**

**5. Items Removed from Consent Calendar – None**

**6. Reconvening of the HCAOG Board**

**Motion was made** (Kenny/Madrone) to reconvene as the HCAOG Board and approve the PAC recommendations.

**Motion was approved unanimously.**

**7. Board Action Items**

**a. Revised 2025 HCAOG Personnel Policies & Procedures**

**Motion was made** (Madrone/Jorgensen) to adopt the revised Personnel Policies & Procedures as presented with the following edits: Current employees will retain 80 hours of administrative leave per year and new employees who are hired for positions that are eligible for administrative leave will be eligible for 68 hours of administrative leave per year.

**Motion was approved unanimously.**

**Motion was made** (Madrone/Bergel) to define a current employee as anyone who is currently employed by HCAOG regardless of their eligibility status for administrative leave and to define a new employee as anyone who is hired or re-hired after July 1, 2025. A current employee who does not receive administrative leave, who is promoted into a higher position that is eligible for administrative leave, will be eligible for 80 hours of administrative leave per year.

**Motion was approved 6 to 1 with Jorgensen voting No.**

**8. Discussion Items**

**a. Regional Housing Needs Allocation (RHNA) Update and Projected Schedule**

Executive Director, Brendan Byrd, provided updates on the Cycle 7 RHNA process and received input from the Board on developing the allocation methodology. The Board also requested that HCD staff present at a future board meeting to answer questions on the final determination.

**9. HCAOG Staff and Board/PAC Member Reports**

**a. HCAOG Executive Director's Report**

- Executive Director Brendan Byrd discussed the following: Bike Month Campaign statistics, and updates on the Level of Traffic Stress study, the Vision Zero Action Plan, and the next STIP estimate.

**b. Caltrans Report**

- Executive Director Byrd passed along information from PAC Member Tatiana Ahlstrand including HCAOG's award for the FY 2025-26 Sustainable Transportation Planning Grant for the Loleta Safe Routes to School and Connectivity to Tribal Lands grant and upcoming workshops for the Ferndale Access project and Eureka Slough Bridges project.

**c. Board/PAC Member Reports**

- PAC Member Natalie Arroyo provided updates from Humboldt Transit Authority including a recap of the North State Transit Symposium and free summer bus fares.

**Adjournment**

The meeting was adjourned at 6:39 p.m.