



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
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Eureka, CA 95501  
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**RESOLUTION 26-09**

**RESOLUTION OF THE HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS  
ADOPTING TRAVEL POLICIES & GUIDELINES**

**WHEREAS**, it is desirable and beneficial to HCAOG and its constituents to have Board members, committee members, and employees who have been approved to travel on behalf of HCAOG to participate in state and national activities, trainings, and conferences related to subject matter jurisdiction.

**WHEREAS**, the Humboldt County Association of Governments (HCAOG) as the Regional Transportation Planning Agency finds it beneficial to adopt and update Travel Policies & Guidelines for the HCAOG Board, committee members, and employees; and

**WHEREAS**, the HCAOG Travel Policies & Guidelines establish a system which governs policies, rules, activities, and transactions applicable to those traveling on behalf of HCAOG; and

**WHEREAS**, HCAOG has developed updates to the travel policy to improve policy clarity, streamline procedures, reduce administrative burden and align HCAOG's policy with CalHR; and

**NOW, THEREFORE, BE IT RESOLVED** that the HCAOG Board authorizes the adoption of updated HCAOG Travel Policies & Guidelines establishing travel procedures for all HCAOG Board, Committee members, and employees.

**PASSED AND ADOPTED** by the Humboldt County Association of Governments, in the County of Humboldt, State of California, this 21<sup>st</sup> day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Attest:

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Brendan Byrd, Executive Director

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Mike Johnson, Board Chair