



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
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AGENDA ITEM 5a
SSTAC Meeting
May 6, 2026

DATE: April 28, 2026
TO: Social Services Transportation Advisory Council (SSTAC)
FROM: Brendan Byrd, Executive Director
SUBJECT: **SSTAC Membership Updates: CAE Advisory Request and Karuk Tribe Appointment**

STAFF REPORT

Contents:

- Staff's Recommended Action
- Staff Summary
- CAE Request Letter
- Karuk Tribe Nomination Letter
- SSTAC Bylaws

Staff's Recommended Action:

1. Introduce the item as an action Item;
2. Allow staff to present the item;
3. Receive public comment;
4. Discuss item and consider making the motions:
 "I move to recommend that the HCAOG Board approve CAE's request to change their SSTAC membership from discretionary voting membership to advisory membership."
 and
 "I move to recommend that the HCAOG Board approve the appointment of a Karuk Tribe Department of Transportation representative to the SSTAC."

Staff Summary:

HCAOG has received two requests related to SSTAC membership.

First, Catherine Sundquist, representing CAE, has formally requested that CAE's current discretionary voting membership be changed to an advisory membership. Pursuant to Article 4.05 of the SSTAC Bylaws, non-statutorily required members may serve in an advisory capacity, at which point they are no longer counted toward quorum and do not retain voting rights. This request

is consistent with the Bylaws and would allow CAE to continue participating in SSTAC discussions in a non-voting role.

Second, HCAOG received correspondence from the Karuk Tribe requesting that a representative from the Karuk Tribe Department of Transportation be appointed to the SSTAC. Under Article 4.00 of the SSTAC Bylaws, the Council consists of required statutory members as defined in Section 99238(a) of the Transportation Development Act (TDA), as well as additional discretionary members appointed by the HCAOG Board under Section 99238(b). A Karuk Tribe representative would fill a discretionary seat and is expected to enhance coordination and collaboration among transit providers and partners in the region.

The SSTAC currently includes both statutorily required and discretionary members, as well as advisory members. Approval of these actions would adjust CAE's role to advisory status and add a Karuk Tribe representative as a discretionary member, maintaining compliance with SSTAC Bylaws while supporting broader regional representation.

Staff recommends that the SSTAC consider forwarding both membership recommendations to the HCAOG Board for approval.